CONCORDIA UNIVERSITY

MINUTES OF THE OPEN SESSION OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, 20 October 1993, immediately following the Closed Session, in Room AD 308, Loyola Campus

Attendance

Present: Mr. Reginald K. Groome, Chairman, Dr. Tannis Arbuckle-Maag, Mr. Brian Aune, Dr. Michael Brian, Mr. Dominic D'Alessandro, Mr. Philip Dalton, Ms. Marianne Donaldson, Mr. John N. Economides, Dr. Leonard Ellen, Me André Gervais, Ms. Lana Grimes, Prof. Gerald Gross, Dr. Henry Habib, Mr. Paul Ivanier, Dr. Patrick Kenniff, Rector and Vice-Chancellor, Mr. Frank Knowles, Mr. Ron Lawless, Me. George Lengvari, Sister Eileen McIlwaine, Ph.D., Vice-Chairwoman, Mr. Eric Molson, Chancellor, Ms. Susan O'Connell, Dr. M.O.M. Osman, Dr. Peter Pitsiladis, Mr. Rick Renaud, Mr. Humberto Santos, Ms. Cecile Sly, Mr. Claude I. Taylor, Vice-Chairman, Me Manon Vennat, Ms. Susan Woods, Mr. Stanley Yee

Absent: Mr. Alex Carpini, Mr. Peter Howlett, Mr. Ron Laughlin, Mr. Donald W. McNaughton, Ms. Miriam Roland, Mr. Ramy Sedra, Mr. James H. Smith, Mr. Brian Steck, Mr. W.W. Stinson

Officers of the University: Dr. Charles Bertrand, Dr. Maurice Cohen, Me Bérengère Gaudet, Dr. Rose Sheinin

Guest: Ms. Sonia Balazik

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-93-8-D56 Draft Financial Statements for the fiscal year ended on 31 May 1993, prepared by Samson Bélair Deloitte & Touche
BG-93-8-D57 Projet de Rapport des vérificateurs re: le Rapport financier annuel pour 1992-93, prepared by Samson Bélair Deloitte & Touche
BG-93-8-D58 Proposed membership of the Evaluation Committee for the Vice-Rector, Academic (and appended memos)
BG-93-8-D59 Proposed membership of the Advisory Search Committee for the Dean of the Faculty of Fine Arts (and appended memo)
BG-93-8-D60 Memo from the Secretary of Senate recommending three Senate members to the Graduation Ceremonies Committee of the Board
BG-93-8-D61 Memo from the President of CUFA recommending a faculty member to fill a vacant position on the Supervisory Board
BG-93-8-D62 Request from Dr. Sui Lin to use the University name in an official designation

1. Call to Order

The Open Session was called to order at 7:46 p.m.

1.1 Chairman's remarks

The Chairman waived his remarks.

1.2 Approval of the Agenda

Due to time constraints, the Chairman advanced Items 7 and 8 to be discussed immediately after approval of the Minutes.

1.3 Approval of the Minutes

Upon motion duly moved and seconded (Aune, Donaldson), it was unanimously RESOLVED:

R93-78 THAT the Minutes of the Open Session of the previous meeting of the Board of Governors, held on 22 September 1993, be approved.

2. Business arising from the Minutes

Item 2.1 concerning the CUSA Audit was discussed in the Closed Session. There was no other business arising.

7. Election of members to the Evaluation Committee for the Vice-Rector, Academic

Upon motion duly moved and seconded (Renaud, Aune), it was CARRIED with one abstention (O'Connell):

R93-79 WHEREAS, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees approved by the Board of Governors in May 1984, and pursuant to Resolution R92-17 which was adopted by the Board at its meeting of 19 February 1992, the composition of the Evaluation Committee for the Vice-Rector, Academic, was established on 16 June 1993;

BE IT RESOLVED

THAT the following persons be elected as members of the Evaluation Committee for the Vice-Rector, Academic:

Dr. Patrick Kenniff, Rector and Vice-Chancellor, as Chairman;
Dr. Maurice Cohen, Vice-Rector, Institutional Relations and Finance, recommended by the Rector;

Sister Eileen McIlwaine and Ms. Marianne Donaldson representing the community-at-large, recommended by the Nominating Committee of the Board;

Dr. Gail Valaskakis, Dean, Faculty of Arts & Science, recommended jointly by the Academic Deans;

Prof. Gerald Auchinachie (Arts & Science, English),
Prof. Ulrike de Brentani (Commerce and Administration, Marketing),

Prof. Terrill Fancott (Engineering and Computer Science, Computer Science),
Prof. Enn Raudsepp (Arts & Science, Journalism), and
Prof. Franziska Shlosser (Arts & Science, History),
all members of the academic community recommended by the faculty members of Senate;

Ms. Marika Giles and Mr. Raymond Hall, undergraduate students, recommended by the undergraduate student members of Senate;

Ms. Cecile Sly, a graduate student, recommended by the graduate student members of Senate;

Ms. Kathy Adams, a member of the administrative and support staff from one of the units reporting to the Vice-Rector, Academic, recommended by the Department of Human Resources after due election by the Electoral College;

Mr. John Noonan, Secretary of Senate, as Secretary;

THAT, once the Evaluation Committee has begun its work, the Chair of the Committee report progress to the Board of Governors every month;

AND

THAT the Chairman of the Board be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

Mr. Groome announced that this Evaluation Committee for the Vice-Rector, Academic, would begin its work only after the existing committee to appraise the work of the Vice-Rector, Academic, had made its final report to the Board of Governors.

A Governor wished to record his disappointment that it had not been possible to incorporate any of the recommendations contained in the Report of the Ad Hoc Committee on the Revision of the Composition, Rules and Procedures of Evaluation Committees and Advisory Search Committees before this very important evaluation committee was launched. He regretted that the Board had not acted more expediently to install those elements of the revised procedures for which there was firmly established consensus in the University community.

Mr. Groome added that the report of the Taylor/Habib Task Force to review recommendations concerning the selection and appointment of senior administrators was expected by the end of 1993.

8. Election of members to the Advisory Search Committee for the Dean of the Faculty of Fine Arts

Upon motion duly moved and seconded (Renaud, Santos), it was unanimously RESOLVED:

R93-80 WHEREAS, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees, approved by the Board of Governors in May 1984, and pursuant to Resolution R92-17 which was adopted by the Board at its meeting of 19 February 1992, the composition of the Advisory Search Committee for the Dean of the Faculty of Fine Arts was established on 16 June 1993;

BE IT RESOLVED

THAT the following persons be elected as members of the Advisory Search Committee for the Dean of the Faculty of Fine Arts:

Dr. Rose Sheinin, Vice-Rector, Academic, as Chairwoman;

Dr. Leonard Ellen, a member of the Board of Governors, representing the community-at-large, recommended by the Nominating Committee of the Board;

Dr. Donat Taddeo, Dean, Faculty of Engineering and Computer Science, recommended jointly by the Deans of the Faculties of Arts & Science, Commerce and Administration, Engineering and Computer Science and the School of Graduate Studies;

Prof. Kevin Austin (Music),
Prof. Susan Hudson (Design Art),
Prof. Cheryl Kolak Dudek (Printmaking and Photography), and
Prof. Oksana Dykyj (part-time, Cinema),
all faculty members from the Faculty of Fine Arts, recommended by the faculty members of the Faculty Council;

Prof. Sheila McDonough (Arts & Science, Religion) and
Prof. Marianne Ainley (Arts & Science, Women's Studies), faculty members from the other Faculties, recommended by the faculty members of Senate;

Ms. Sarah Goldstein and Mr. Christopher Kuilman, undergraduate students from the Faculty of Fine Arts, recommended by the undergraduate student members of Faculty Council;

Ms. Carole Woodlock, a graduate student, recommended by the graduate student members of Faculty Council; and

Mr. Jean-Pierre Duchesne, a member of the administrative and support staff from the Faculty of Fine Arts, recommended by the Department of Human Resources after due election by and from the full-time permanent staff of the Faculty.

Dr. George Turski, Assistant to the Vice-Rector, Academic, as Secretary.

THAT, once the Advisory Search Committee has begun its work, the Chair of the

Committee report progress to the Board of Governors every month;

AND

THAT the Chairman of the Board be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

Attention was drawn to a paragraph, appended to the list of members in each of the two resolutions just approved, which provides for a monthly progress report to be delivered to the Board of Governors. In this way, the Rector explained, the Board would be promptly apprised of difficulties encountered in the operation of these Committees.

14.4 Report of the Nominating Committee

At this time, in the absence of the Chairman of the Nominating Committee, Mr. McNaughton, Mr. Renaud was asked to report as Vice-Chairman. Mr. Renaud said that the nomination of Mr. Leo Goldfarb to the Board of Governors was the major item of business for the Committee, and he strongly endorsed Mr. Goldfarb's election.

He added that since several Governors' terms would expire in 1994, the Nominating Committee would welcome suggestions and accompanying curriculum vitae for potential Board members from the external community.

3. Approval of the Report and Financial Statements for the year ended 31 May 1993, prepared by the external auditors Samson, Bélair, Deloitte, Touche

Upon motion duly moved and seconded (Knowles, Gervais), it was unanimously RESOLVED:

R93-81 THAT, on the recommendation of the Audit Committee, the Report and Financial Statements for the fiscal year ended 31 May 1993, prepared by the University's external auditors Samson, Bélair, Deloitte Touche, and as outlined in Document BG-92-8-D56, be approved;

AND

THAT any two members of the Board of Governors be designated to sign the Financial Statements on behalf of the University.

4. Approval of the Rapport financier annuel for 1992-93

Upon motion duly moved and seconded (Knowles, Gervais), it was unanimously RESOLVED:

R93-82 THAT, on the recommendation of the Audit Committee, the "Rapport financier annuel" of Concordia University for 1992-93, including financial statements, appendices and statistics, be approved;

THAT the Chairman of the Board of Governors, Mr. Reginald K. Groome, and the

Rector and Vice-Chancellor, Dr. Patrick Kenniff, be designated to sign the "Rapport financier annuel" on behalf of Concordia University;

AND

THAT the University be authorized to submit the said "Rapport" to the Ministère de l'Enseignement Supérieur et de la Science.

5. Re-appointment of Concordia's external auditors for the next fiscal year

Upon motion duly moved and seconded (Knowles, Gervais), it was unanimously RESOLVED:

R93-83 THAT, on the recommendation of the Audit Committee, Samson, Bélair, Deloitte Touche be reappointed as the University's external auditors for the next fiscal year, ending on 31 May 1994.

6. Approval of the external auditors' fees for the fiscal year ended 31 May 1993

Upon motion duly moved and seconded (Knowles, Gervais), it was unanimously RESOLVED:

R93-84 THAT, on the recommendation of the Audit Committee, the audit fees for the fiscal year ending on 31 May 1993 be approved and payment of said fees be authorized.

9. Election of three Senate representatives to the Graduation Ceremonies Committee

Upon motion duly moved and seconded (Kenniff, Yee), it was unanimously RESOLVED:

R93-85 THAT, on the recommendation of Senate, Dr. Martin Kusy, Prof. Hormoz Poorooshasb and Prof. Donald Andrus be elected to the Graduation Ceremonies Committee for a one-year term ending in September 1994.

10. Approval of an appointment to the Supervisory Board

Upon motion duly moved and seconded (Kenniff, Osman), it was unanimously RESOLVED:

R93-86 THAT Prof. John Locke, a faculty member of the Faculty of Fine Arts, be elected to replace Dr. Dennis O'Connor as a member of the Supervisory Board (Code of Conduct, Non-Academic) for the remainder of his term, ending on 30 September 1994.

11. Resolution approving the use of the University name in an official designation

Upon motion duly moved and seconded (Osman, Gross), it was CARRIED with one opposed (O'Connell) and one abstention (Lengvari):

R93-87 THAT the Board of Governors authorize the use of the name "Concordia University/Université Concordia" in the official designation of the Concordia Chapter of the International Yan Xin Qigong Association.

There was considerable discussion about the wisdom of permitting the use of the "Concordia University" name by independent associations, especially when, as in the present case, the association's head office is not located in Canada. Dr. Kenniff explained that past practice has not included the requirement that such associations report to the Board on their activities. Requests to use the University name are vetted individually, on their merits; when associations are found to be legitimate, their requests are usually approved. The Rector explained that although there is no obligation to approve such requests, the University has traditionally received and approved requests for a very wide variety of associations, primarily students' associations.

12. Status Report on the 1993-94 Annual Giving Campaign

Mr. Santos, Chairman, for the third successive year, of Concordia's Annual Giving Campaign, announced that the 1993-94 Annual Giving Campaign began on 20 September 1993. The objective of the current Campaign is $1,155,000, of which $132,686 had already been pledged. Mr. Santos reported that, including participants in several sub-committees, active Campaign volunteers number over three hundred. He reiterated the plea for full donor-participation by Board members.

13. Report on Concordia's compliance with certain legal obligations

To demonstrate the exercise of due diligence on the part of the Board of Governors in discharging its responsibilities, regular reports concerning the University's compliance with pertinent legislation are presented verbally, to the Board, and deposited, in hard copy, with the Secretary-General.

13.1 Report on compliance with fiscal requirements

The Vice-Rector, Institutional Relations and Finance, Dr. Cohen, reported that, upon review, he had concluded that appropriate procedures were being applied and that the University was complying with its statutory obligations in the area of taxation up to 30 September 1993.

13.2 Report on compliance with environmental legislation and health and safety requirements

The Vice-Rector, Services, Dr. Bertrand, reported that, in conformity with principles of due diligence, he was informing the Governors about actions taken to date, to comply with government regulations in the areas of fuel storage, and management of hazardous materials spills and the development of policies and procedures therefor.

14. Reports of the Standing Committees

14.1 Audit Committee

The financial items having been approved earlier, Mr. Knowles, Chairman of the Audit Committee, said he had nothing further to report.

14.2 Benefits and Pension Committees

Mr. Lawless, Chairman of the Benefits and Pension Committees, reported on the business

of the 13 October 1993 meetings. There was nothing to report for the Benefits Committee, he said.

Further to the report given by Vice-Chairman John Economides in September 1993, Mr. Lawless said the Pension Committee had concluded contracts with certain new Pension Fund managers and retained Gryphon Investments and Brinson Partners. The investments were performing well; details, he said, would be provided at a later date.

Mr. Lawless announced that the AGM of Pension Fund members was scheduled to be held on 27 October 1993.

14.3 Graduation Ceremonies Committee

Mr. Molson, Chairman of the Graduation Ceremonies Committee, reported on the business of this Committee's meeting of 24 September 1993.

He explained that the Committee had convened at the request of Carol Foster, the Assistant Registrar, who wished to discuss the details of the installation ceremony which would be combined with the Fall convocation exercises, to be held on 9 November at 2:00 p.m. The ceremonial proceedings and dinner arrangements were agreed upon. The Committee decided to try to solicit the hospitality of some members of the Board as hosts to out-of-town guests during the day's events. Two honorary degree recipients will be attending, as will a number of Chancellors from universities across Canada.

Mr. Molson added that the presence of two honorands at the 9 November 1993 ceremony had been confirmed.

15. Report of the Rector

Dr. Kenniff addressed a number of points, as follows:

i) Governors were urged to attend the installation and convocation ceremony on 9 November 1993.

ii) A copy of the report submitted to the Minister of Higher Education and Science outlining the anticipated effects of Bill 198 on Concordia University, was included with the Board documents.

iii) Homecoming weekend was very successful. On behalf of the University, he extended his thanks to Mr. Howlett who chaired the event with "great gusto and energy".

iv) Referring to notice already given in TheGazette, the Rector informed the Board that he had been asked by Mme Lucienne Robillard, Minister of Higher Education and Science, to chair a committee comprising presidents of Québec's school boards. The committee was charged with making recommendations for the implementation of linguistic school boards in the province.

Dr. Kenniff said he felt honoured and was enthusiastic about participating in the project, especially because it was very important for the University to be involved in the development of education at all levels.

16. Reports of the Vice-Rectors

16.1 Dr. Sheinin said she had nothing to report.

16.2 Dr. Bertrand spoke first on the subject of recent publicity focused on the alleged use of steroids by a Concordia athlete. He was not, he said, displeased with the article's treatment of the subject. He was, however, pleased to announce that the Concordia Stingers had won the Homecoming football game against Carleton.

The Vice-Rector, Services, addressed the status of the renovation of the Loyola High School building. Construction was still in progress, work and deliveries had not come in on schedule and commitments had been broken, Dr. Bertrand said. He told the Board that he had learned a great deal from the process, not the least of which was the dismal condition of the construction trade in the province of Québec, and could only ensure that the same situation would not be repeated. Dr. Bertrand offered his sincere apologies to the Psychology Department for having been unable to stand by his own promise to provide satisfactory facilities by this time.

A Board member from the Department responded that while she appreciated the Vice-Rector, Services' efforts to remedy the problem expediently, and his apology, the Psychology Department has been unable to maintain continuity in its research projects and was obliged to account for this lapse to its funding agencies.

16.3 Dr. Cohen spoke briefly of the warmth and fellowship enjoyed by teachers, students and alumni at the Homecoming Events.

17. Correspondence

There was no correspondence.

18. Any other business

Regarding the committee to appraise the work of the Vice-Rector, Academic, initiated by the Board in June 1993, Mr. Groome noted that it was being chaired by Me Manon Vennat and, secondly, that Mr. Frank Knowles had resigned from the committee.

19. Date of next meeting

The next regular meeting of the Board will be held on Wednesday, 17 November 1993.

20. Adjournment

The meeting of the Open Session adjourned at 8:50 p.m.

Reginald K. Groome, O.C.
Chairman of the Board of Governors

Me Bérengère Gaudet
Secretary of the Board of Governors